



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

March 15th, 2023

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the March 15th, 2023, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy–present; Trustee Anthony Hanes – present; Trustee Wendy Meister-present. The record shows that Trustee Hanes was in attendance via electronic medium (phone).

Also, in attendance were Chief Tom Krueger, Deputy Chief Mike Brown, Battalion Chief Eric Levernier, Brad O’Sullivan - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, and several LRFD members. Quorum present.

Public comment – No comments or questions were made from the present audience.

MINUTES: A motion was made by Trustee Meister to approve the February 15th, 2023, meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.

A motion was made by Trustee Kennedy to approve the February 15th, 2023, closed session minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.

TREASURER’S REPORT: Brad O’Sullivan-Governmental Accounting, reviewed the March 2023 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$539,151.43 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty advised the Board that on June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 et seq., into law. This law requires Illinois townships, road districts and township multi-assessment districts to convene a committee to study and report on local government efficiency. Attorney Flaherty discussed that at the May Board of Trustees meeting we discuss certain actions the District must take to begin compliance with this law by no later than June 10, 2023.

Attorney Flaherty discussed that there are many legislation items currently active. Some items include, but not limited to, pension liabilities, property tax freeze bills, workman’s compensation liabilities, minimum sealed bid amount increase to \$30,000, selling of District property, legalizing fireworks, and charging service fees for lift assists.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger informed the Board of current injury status of three (3) firefighters.
2. Board of Commissioners meeting on March 22nd and 29th to discuss new eligibility qualifications and hiring practices for the upcoming new eligibility testing period.
3. The 2023-2024 draft budget (distribution plan) has been completed and submitted to the Finance Director. The distribution plan will be reviewed at the April Board of Trustee meeting.
4. Three (3) firefighter paramedic candidates are performing and progressing well.

NEW STATION PROJECT UPDATE:

1. Nothing significant to report.

NEW BUSINESS:

1. IT / Project Manager Keith Halfman informed the Board in regard to transitioning current “copper” phone lines to internet-based telecommunications.
2. A motion was made by Trustee Kennedy to approve the BCM One service agreement contract, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes; Trustee Meister–yes Motion carried.
3. Lieutenant Tom Burrs employment
4. Promotion of Firefighter Jason Stockton to Lieutenant as provided by Board of Commissioners
5. IAFF/AFFI Local 4224 Collective Bargaining Agreement 2022-2025

CLOSED SESSION: A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1) and Collective Negotiating Matters (5ILCS 120/2 (c) (2) and Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.
Closed session was entered at 2:29 pm.

Present at the closed session was Chief Tom Krueger; Deputy Chief Mike Brown, Battalion Chief Eric Levernier, Attorney Shawn Flaherty, Trustee Kennedy, Trustee Hanes (electronic), Trustee Meister

At 3:20 pm, a motion was made by Trustee Kennedy, seconded by Trustee Meister to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Open session was opened to the public at 3:23 pm

ACTION FROM CLOSED SESSION:

1. A motion was made by Trustee Meister to approve Lieutenant Tom Burrs' retirement agreement as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.
2. A motion was made by Trustee Kennedy to approve the SET Engineering service agreement contract not to exceed \$10,000 as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.
3. A motion was made by Trustee Meister to approve the IAFF/AFFI Collective Bargaining Agreement June 2022-May 31 2025 as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3:25 pm by Trustee Meister, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.