



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

June 21st, 2023

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the June 21st, 2023, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:03 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Anthony Hanes – absent; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Deputy Scott Knesley, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, and several LRFD members. Quorum present.

A motion was made by Trustee Kennedy to open the 2023-24 budget hearing seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–absent: Trustee Meister–yes Motion carried.

No comments were made in regard to the 2023-24 budget hearing.

A motion was made by Trustee Kennedy to close the 2023-24 budget hearing seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–absent: Trustee Meister–yes Motion carried.

Public comment – No comments or questions were made by the present audience.

MINUTES: A motion was made by Trustee Meister to approve the May 17th, 2023, meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–absent: Trustee Meister–yes Motion carried.

A motion was made by Trustee Meister to approve the May 17th, 2023, closed session minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–absent: Trustee Meister–yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting, reviewed the June 2023 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – absent; Trustee Meister–yes Motion carried.

A motion was made by Trustee Kennedy to approve the tentative 2023-24 budget as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Meister to ratify paid bills for the current month per the Board List of Bills report in the amount of \$872,224.93 seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – absent; Trustee Meister–yes Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty advised the Board that a template outline report for the Decennial Committee is forthcoming. Legislation session is over. Public Employee Disability Act (PEDA) amended to include duty related “illness” (originally only included injury). Disposal of surplus equipment / property rules amended. Proposal bidding limit (from \$20k to \$30k) bill dead. Charging a fee for lift assist (assisted living centers, convalescent, etc.) bill dead.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger informed the Board of the current injury status of two (2) firefighters.
2. The new hire eligibility application is going well with over twenty applicants so far.
3. Candidate Shayna Schmit successfully completed her probationary period. She will have her probation completion ceremony at the July Board of Trustees meeting.
4. Northwest Community Hospital EMS System awarded the LRFD members a Certificate of Merit for their actions at the Warren-Barr facility.
5. Chief Krueger requested that the August Board of Trustees meeting be rescheduled to August 9th. We will discuss at the July meeting.
6. On this day June 21st, Vernon FPD Assistant Chief John Polimeni was killed in the line of duty responding to a structure fire. This marks the 50th anniversary of the event. Four other firefighters were injured in the vehicle accident.

NEW BUSINESS:

1. A motion was made by Trustee Kennedy to approve Ordinance 23-24-01 Budget and Appropriations, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–present; Trustee Hanes–absent: Trustee Meister-yes. Motion carried.
2. A motion was made by Trustee Meister to appoint Laura Trevino to the Decennial Committee, seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy–present; Trustee Hanes–absent: Trustee Meister-yes. Motion carried.
3. A motion was made by Trustee Meister to approve Resolution 23-24-01 Surplus Equipment, seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy–present; Trustee Hanes–absent: Trustee Meister-yes. Motion carried.
4. Per the request of Local 4224 Vice President Steve Burnell, the Step 3 grievance hearing was rescheduled for July 19th, 2023. The Board of Trustees approved the request to reschedule the Step 3 grievance hearing for July 19th, 2023.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose to discuss the setting of a price for sale or lease of property owned by the public body (5ILCS 120/2 (c) (6), Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) and appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District (5ILCS 120/2 (c) (1) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy – present; Trustee Hanes – absent; Trustee Meister-yes Motion carried.
Closed session was entered at 2:23 pm.

Present at the closed session was Chief Tom Krueger; Deputy Chief Scott Knesley, Battalion Chief Eric Levernier, Attorney Shawn Flaherty, Trustee Kennedy, Trustee Meister

At 2:52 pm, Battalion Chief Eric Levernier left the closed session.

At 3:06 pm, Steve Shetsky and Steve Burnell (members of Local 4224) entered closed session.

At 3:12 pm, a motion was made by Trustee Kennedy, seconded by Trustee Meister to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – present; Trustee Hanes – absent; Trustee Meister-yes Motion carried.

Open session was opened to the public at 3:16 pm

ACTION FROM CLOSED SESSION:

1. A motion was made by Trustee Kennedy to approve the Fire Chief and District attorney to formulate a purchase proposal for 909 South Milwaukee property (salvage area), seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – absent; Trustee Meister-yes Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3:21 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – present; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Secretary, Board of Trustees (LRFPD)