



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

**July 15th, 2025**

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,  
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the meeting of July 15th, 2025, the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 7:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy—present; Trustee Julia Hamilton – present; Trustee Wendy Meister—present. Quorum present.

Also, in attendance were Chief Tom Krueger, James Howard - Governmental Accounting (electronic); Deputy Chiefs Brown and Levernier, IT Coordinator/Project Manager Keith Halfman, and Attorney Shawn Flaherty, LRFD members and family members.

Public comment – None

**MINUTES:** A motion was made by Trustee Kennedy to approve June 17th, 2025, regular and closed meeting minutes as written with revision to be approved at August 2025 meeting, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy—yes; Trustee Hamilton—yes; Trustee Meister—yes. Motion carried.

Revision to June 17<sup>th</sup>, 2025, minutes:

1. A motion was made by Trustee Kennedy to approve Trustee Kennedy to approve Ordinance 25-26-01 (Budget and Appropriations), seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy—yes; Trustee Hamilton—yes; Trustee Meister—yes. Motion carried.

**TREASURER’S REPORT:** James Howard-Governmental Accounting reviewed the July 2025 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

**CURRENT MONTHLY BILLS:** A motion was made by Trustee Kennedy to ratify paid bills for the current month by the Board List of Bills report in the amount of \$1,230,972.37 seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

**ATTORNEY REPORT:** Attorney Flaherty provided updates on various legislation bills that have passed affecting the Fire Service. Items included recent “Big Beautiful Bill”, taxing of overtime rules, etc.

**FIRE CHIEF'S REPORT:** Chief Tom Krueger updated the Board on:

1. Three (2) LRFD members remain on "leave" status due to on and off duty injury/illness.
2. The Board of Commissioners are conducting background investigations for four (4) applicants, one applicant withdrew his name for the eligibility register, Fire Chief wants to hire an additional firefighter in preparation for future vacancy created by Training/Medical position in 2026. The District plans to hire three (3) candidates to fill current vacancies, along with one (1) additional candidate.
3. Firefighter Jeff Germann retired on July 3<sup>rd</sup> with 25 years of dedicated service.
4. Chief Krueger updated the Board about the recent positive RFP interview with the Village of Lincolnshire.
5. LRFD members received Tactical Combat Casualty Care (TCCC) training with more advanced training to prepare for potential active threats in the future.
6. The Union and the District have reached a tentatively agreed labor contract. The contract will be brought to the union members for ratification on July 29<sup>th</sup> and then sent to BOT for approval at August BOT meeting.
7. Lt Vitale and Lt Gilsinger have been deployed to Texas for two (2) weeks as part of the Illinois Task Force to assist with flood recovery, search and rescue operations.
8. The District was advised that the retention / water mitigation project for the area of Deerfield / Milwaukee (and where potential new fire station will be) has been postponed to late 2027 due to lack of funding by the federal government.

**NEW BUSINESS:**

1. Firefighter Mike Schalasky was presented with his probation completion certification in the presence of his family and LRFD members.
2. A motion was made by Trustee Kennedy to approve the Board of Commissioner's request the next qualified candidate from the new eligibility register to fill open firefighter position future vacancy, seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy—yes; Trustee Hamilton—yes; Trustee Meister—yes. Motion carried.

**CLOSED SESSION:** A motion was made to enter into closed session at 7:45 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1) and (2) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

Closed session was entered at 7:46 p.m.

Present at the closed session were Attorney Flaherty, Trustee Kennedy, Trustee Hamilton, Trustee Meister, Chief Tom Krueger, Deputy Chief Eric Levernier and Deputy Chief Mike Brown.

At 8:13 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hamilton to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

The meeting was opened to the public at 8:15 p.m.

**ACTION FROM CLOSED SESSION: N/A**

**ADMINISTRATIVE ITEMS:**

1. Signature of District documents, as applicable

**ADJOURNMENT:** A motion was made to adjourn the meeting at 8:16 p.m. by Trustee Kennedy, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes

Motion carried.

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Secretary, Board of Trustees (LRFPD)