



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

April 15th, 2025

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the April 15th, 2025, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 7:02 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Julia Hamilton – present; Trustee Wendy Meister-absent. Quorum present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty and Attorney Kelli Melin, and members of the LRFD.

Public comment – None

MINUTES: A motion was made by Trustee Kennedy to approve March 18th, 2025, regular and closed meeting minutes as written, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-absent Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the April 2025 Treasurer’s report with the Board. James Howard reviewed and discussed the draft 2025-2026 budget with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-absent Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month by the Board List of Bills report in the amount of \$378,392.19 seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-absent Motion carried.

ATTORNEY REPORT: Attorney Flaherty provided updates on various potential legislations bills affecting the Fire Service.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. Three (3) LRFD members remain on “leave” status due to on and off duty injury/illness.
2. Two (2) of the remaining candidates from the current candidate eligibility register are in the psychological assessment process. Currently there are three (3) vacant openings.
3. The Board of Commissioners have started the candidate eligibility process with an application deadline of May 9th.
4. Our bond referendum results have been finalized, which resulted in the bond referendum not passing.
5. Chief Krueger and Deputy Chiefs participated in productive and positive discussions with all three (3) shifts to answer questions about our bond referendum.
6. Chief Krueger updated the Board on current labor negotiations.
7. Communications Week is April 14th – 18th. Chief and Deputy Chiefs are bringing RED Center Operators dinner on April 16th and spend some time at RED Center that evening.

8. Trustee Meister term expires on May 31st. Chief Krueger has corresponded with Township Supervisor Kobler I regard to reappointment.
9. Economic Interest Statements are due May 1st, 2025.
10. Chief Krueger updated the Board about the recent payroll issue (social security deductions) and what has been done to correct the issue moving forward and reimbursing affected members.

NEW BUSINESS:

1. Firefighter Kevin Jacks was acknowledged and presented his firefighter badge for his successful completion of probation.
2. A motion was made by Trustee Kennedy to approve the Provident property, casualty, crime, and cyber insurance renewal, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-absent. Motion carried.
3. Chief Krueger discussed the purchase of two (2) thermal imaging cameras as presented (budgeted items).
4. Chief Krueger discussed the purchase of an enclosed trailer as presented (budgeted item).
5. A motion was made by Trustee Kennedy to approve the gas and electric utility purchasing agreements (Smart Energy & Santana Energy) as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-absent. Motion carried.
6. A motion was made by Trustee Kennedy to approve the resignation of Candidate Marcin Kieta, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-absent. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at 8:18 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (2), and (5) by Trustee Kennedy, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-absent Motion carried.

Closed session was entered at 8:19 p.m.

Present at the closed session were Attorneys Flaherty and Melin, Trustee Kennedy, Trustee Hamilton, Chief Tom Krueger, Deputy Chief Eric Levernier and Deputy Chief Mike Brown.

At 8:50 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hamilton to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-absent Motion carried.

The meeting was opened to the public at 8:51 p.m.

ACTION FROM CLOSED SESSION: No action taken.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 8:52 p.m. by Trustee Kennedy, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-absent

Motion carried.

Secretary, Board of Trustees (LRFPD)