



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT  
December 17th, 2024  
HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,  
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the December 17th, 2024, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 7:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;  
Trustee Julia Hamilton – present; Trustee Wendy Meister-present. Quorum present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, James Howard - Governmental Accounting (electronic media); IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, Attorney Kelli Melin, members of the LRFD and family members, and several Lincolnshire Police Officers.

Public comment – None

**MINUTES:** A motion was made by Trustee Kennedy to approve November 17th, 2024, regular and closed meeting minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-yes Motion carried.

**TREASURER’S REPORT:** James Howard-Governmental Accounting reviewed the December 2024 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

**CURRENT MONTHLY BILLS:** A motion was made by Trustee Kennedy to ratify paid bills for the current month by the Board List of Bills report in the amount of \$331,988.72 seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

**ATTORNEY REPORT:** Attorney Flaherty advised the Board that the current legislators are in “lame duck” session, and he will advise the Board of any results and/or decisions. The TIER II pension system is currently being challenged for future reform. Effective January 1<sup>st</sup>, 2025, the competitive bidding amounts have been increased to \$50,000.

**FIRE CHIEF’S REPORT:** Chief Tom Krueger updated the Board on:

1. Chief Krueger stated that the December Holiday Party was a success and well attended.
2. Chief Krueger updated the Board on current firefighter off/on duty injury status.
3. Two (2) Candidates graduated from the fire academy on December 6<sup>th</sup>. Two (2) Candidates are progressing well in paramedic school.
4. The 1<sup>st</sup> Annual LRFD Holiday party will be on December 7<sup>th</sup> (1130-2pm) at Station 53.
5. Lt Paul Schebel’s walkout ceremony was held on November 22<sup>nd</sup>. The ceremony was well attended and was appreciated by the Schebel family.
6. After 48 years of service (both career and civilian), Fire Marshal Eric Norlin will be having his “final farewell” on January 10<sup>th</sup> at Station 53. His last day will be December 31<sup>st</sup>, 2024.

**NEW BUSINESS:**

1. Candidate Claudia Gucwa and Candidate Dylan Sullivan were officially sworn in by Board President Kennedy.
2. Several of our LRFD firefighter paramedics and Lincolnshire Police Officers were acknowledged for their heroic lifesaving actions that resulted in the successful resuscitation of two (2) patients on two (2) separate incidents. All received LRFD Commendation recognition and ZOLL EMS recognition awards.
3. A motion was made by Trustee Kennedy to approve the resignation of Candidate Adam Knoll as presented, seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
4. Ordinance 24-25-04 providing for and requiring the submission of the proposition of issuing fire protection bonds to the voters of the Lincolnshire-Riverwoods Fire Protection District, Lake County, Illinois at the Consolidated Election to be held on the 1<sup>st</sup> day of April 2025
5. A motion was made by Trustee Kennedy to approve the Board of Commissioners to provide Chief Krueger with the next two (2) qualified candidates on final eligibility list, seconded by Trustee Hamilton. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
6. CBS Attorney service agreement proposal  
.
7. A motion was made by Trustee Kennedy to approve the EMS hardship request as presented, seconded by Trustee Meister.  
A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
8. Public Communications Inc. service agreement proposal

**CLOSED SESSION:** A motion was made to enter into closed session at 7:30 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (5), (11) by Trustee Kennedy, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes                      Motion carried.

Closed session was entered at 7:30 p.m.

Present at the closed session were Attorney Shawn Flaherty, Attorney Kelli Melin, Trustee Kennedy, Trustee Meister, Trustee Hamilton, Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, Keith Halfman (Project Manager/IT). Keith Halfman left the closed session at 7:45 p.m.

At 7:55 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hamilton to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes                      Motion carried.

The meeting was opened to the public at 7:55 p.m.

#### **ACTION FROM CLOSED SESSION:**

1. A motion was made by Trustee Hamilton to approve Ordinance 24-25-04 providing for and requiring the submission of the proposition of issuing fire protection bonds to the voters of the Lincolnshire-Riverwoods Fire Protection District, Lake County, Illinois at the Consolidated Election to be held on the 1<sup>st</sup> day of April 2025 as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes.                      Motion carried.

2. A motion was made by Trustee Kennedy to approve the CBS Attorney service agreement proposal as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes.                      Motion carried.

3. A motion was made by Trustee Kennedy to approve the Public Communications Inc. service agreement proposal as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes.                      Motion carried.

#### **ADMINISTRATIVE ITEMS:**

1. Signature of District documents, as applicable

**ADJOURNMENT:** A motion was made to adjourn the meeting at 8:10 p.m. by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes                      Motion carried.

---

Secretary, Board of Trustees (LRFPD)