



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT
December 20th, 2023
HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the December 20th, 2023, the Meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy—present;
Trustee Anthony Hanes – present; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Scott Knesley, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, IPRF / Assured Partners Representative Mitch Backes, and LRFD members. Quorum present.

Public comment – No comments or questions. No public audience in attendance.

MINUTES: A motion was made by Trustee Meister to approve the November 28th, 2023, special meeting regular and closed meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy—yes; Trustee Hanes—yes; Trustee Meister—yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the December 2023 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister—yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$484,655.80 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister—yes Motion carried.

ATTORNEY REPORT: Attorney Flaherty advised the Board that the Illinois legislature will not meet until January 2024. Some significant Fire Protection District legislative items to be of interest are formal bidding process amount increase (\$20K to \$30K), fund reserves for EMS funds and OPEB funds, pension levy w/o referendum, paid leave time off act starts January 2024 with limited interpretation for public safety agencies with collective bargaining agreements.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger updated the Board on the current status of firefighter injuries and effects on staffing.
2. Deputy Chief Knesley updated the Board on the current new firefighter candidate hiring process.
3. Chief Krueger advised the Board that Lt Ryan Shay earned the highest Office of State Fire Marshal Officer Certification, Chief Fire Officer (CFO).
4. Chief Krueger commended all of our shift personnel in dealing with staffing shortages, many overtime shifts, etc. The shifts have been patient and understanding while covering all of the overtime shifts.
5. Chief Krueger discussed the FFIB approved UTV purchase with the Board and Attorney.

NEW BUSINESS:

1. A motion was made by Trustee Hanes to approve the 2024 IPRF Workman's Compensation proposal as presented and submitted by Mitch Backes (IPRF), seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes . Motion carried.
2. A motion was made by Trustee Kennedy to approve the Village of Lincolnshire/LRFD Professional Service Agreement, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes . Motion carried.
3. A motion was made by Trustee Kennedy to approve the Illinois Governmental Security Agreement as presented by Keith Halfman, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose to discuss matters concerning 5ILCS 120/2 (c) (1), (2), (5), and (11) by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

Closed session was entered at 2:43 p.m.

Present at the closed session was Chief Tom Krueger; Deputy Chief Scott Knesley, Deputy Chief Mike Brown, Attorney Shawn Flaherty, Attorney Adam Hudoba (via ZOOM) Trustee Kennedy, Trustee Hanes, and Trustee Meister.

At 3:41 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

The open meeting was opened to the public at 3:42 p.m.

ACTION FROM CLOSED SESSION:

1. During the open meeting, a motion was made by Trustee Kennedy to approve the Dewberry Architectural Feasibility Service proposal as submitted, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes . Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3:43 p.m. by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – present; Trustee Hanes – yes; Trustee Meister–absent Motion carried.