



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT
February 18th, 2025
HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the February 18th, 2025, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 7:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Julia Hamilton – present; Trustee Wendy Meister-present. Quorum present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, James Howard - Governmental Accounting (electronic media); IT Coordinator/Project Manager Keith Halfman, Attorney Kelli Melin, members of the LRFD.

Public comment – None

MINUTES: A motion was made by Trustee Kennedy to approve January 21st, 2025, regular and closed meeting minutes as written, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the February 2025 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month by the Board List of Bills report in the amount of \$445,551.42 seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Melin stated no attorney report.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. LRFD hosted Congressman Brad Schneider and District 10 Fire Chiefs for roundtable discussion on various fire service-related issues.
2. The Board of Commissioners agreed to not continue the initial hiring process of one candidate but will continue the initial hiring process of the three (3) remaining candidates on the eligibility register.
3. All current candidates are performing well in their probationary period.
4. Three (3) LRFD members remain on “leave” status due to on and off duty injury/illness. One (1) member is expected to return to full duty in mid-March. The other two (2) are expected for an extended period (6-8 months).
5. The LRFD Annual Awards and Employee Appreciation dinner event will be held on February 22nd.

NEW BUSINESS:

1. A motion was made by Trustee Meister to approve the Health/Dental/Vision/Life insurance renewal proposal as presented, seconded by Trustee Kennedy.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister–yes. Motion carried.
2. Chief Krueger informed the Board (and minutes reflect) that the appropriate fee was paid to the DuPage Federation on Human Service Reform for translation of referendum ballot in December 2024.
3. A motion was made by Trustee Kennedy to deny the FPB fee hardship request as presented, seconded by Trustee Meister.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister–yes. Motion carried.
4. A motion was made by Trustee Kennedy to approve the Board of Commissioners to provide the names of the remaining candidates on the current eligibility register for the purposes of proceeding with the initial steps in the hiring process, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister–yes. Motion carried.
5. Chief Krueger discussed with the Board of Trustees in regard to referendum focus group meeting (January 29th, 2025) outcomes. A motion was made by Trustee Kennedy to make the necessary revisions to the referendum newsletter as needed prior to mailing to District residents, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister–yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at 7:46 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (2) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister–yes Motion carried.

Closed session was entered at 7:47 p.m.

Present at the closed session were Attorney Kelli Melin, Trustee Kennedy, Trustee Meister, Trustee Hamilton, Chief Tom Krueger, Deputy Chief Eric Levernier and Deputy Chief Mike Brown.

- 8:02 p.m. (Chief Tom Krueger, Deputy Chief Eric Levernier and Deputy Chief Mike Brown left closed session)
- 8:10 p.m. (Chief Krueger, Deputy Chief Brown and Levernier, entered closed session)

At 8:13 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Meister to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister–yes Motion carried.

The meeting was opened to the public at 8:13 p.m.

ACTION FROM CLOSED SESSION: No action taken.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 8:15 p.m. by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes

Motion carried.

Secretary, Board of Trustees (LRFPD)