



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

January 21st, 2025

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the January 21st, 2025, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 7:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Julia Hamilton – present; Trustee Wendy Meister-present (arrived 7:12 pm). Quorum present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, James Howard - Governmental Accounting (electronic media); IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, members of the LRFD and family members.

Public comment – None

MINUTES: A motion was made by Trustee Kennedy to approve December 17th, 2024, regular and closed meeting minutes as written, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister-yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the January 2025 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month by the Board List of Bills report in the amount of \$257,882.48 seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Flaherty advised the Board that the General Assembly is currently active, updated Board in regard to Social Security Fairness Act (signed into law January 5, 2025), Attorney Adam Hudoba is working with Village of Riverwoods with 3750 Deerfield Road property, demolition of current structure, and Dewberry Architects.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger updated the Board on current firefighter off/on duty injury status.
2. The Board of Commissioners are currently processing two (2) candidates, background investigations are being conducted.
3. Fire Marshal Eric Norlin's walkout ceremony was held on January 10th at Station 53.
4. The LRFD took ownership of the new Heavy Rescue Squad, in service on 12/29/2024.
5. Chief Krueger advised the Board that Administrative Staff and Keith Halfman are working on April referendum preparations. There will be two (2) community focus groups to be held on January 29th (AM/PM sessions).
6. The Administrative Chief Staff will be meeting with Vernon Township Supervisor Tim Kobler on January 22nd.
7. Collective bargaining negotiations with Local 4224 will start on January 24th, 2025.
8. Chief Krueger advised the Board that the Northern Illinois Association of Fire Protection Districts' annual conference will be held on January 31st-February 1st.

NEW BUSINESS:

1. Chief Krueger presented Firefighter Michael Jack with his probation completion certificate. Firefighter Jack's family was present.
2. Chief Krueger discussed his evaluation as per his employment contract.
3. A motion was made by Trustee Kennedy to deny the EMS hardship request as presented, seconded by Trustee Hamilton.
A roll call vote was taken as follows:
Trustee Kennedy--yes; Trustee Hamilton--yes; Trustee Meister--yes. Motion carried.
4. A motion was made by Trustee Kennedy to approve the Dewberry Architects Service Agreement proposal subject to final Attorney review and approval, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy--yes; Trustee Hamilton--yes; Trustee Meister--yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at 7:32 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (2), (5), (11) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister--yes Motion carried.

Closed session was entered at 7:33 p.m.

Present at the closed session were Attorney Shawn Flaherty, Trustee Kennedy, Trustee Meister, Trustee Hamilton, Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, Lt Paul Schebel and his wife Cindy.

- 7:45 p.m. (Lt Schebel / wife left closed session)
- 7:54 p.m. (Chief Krueger, Deputy Chief Brown and Levernier, left closed session)
- 8:02 p.m. (Chief Krueger entered closed session)

At 8:16 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Meister to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

The meeting was opened to the public at 8:16 p.m.

ACTION FROM CLOSED SESSION:

1. A motion was made by Trustee Kennedy to award Lt. Paul Schebel health insurance premiums paid under the PSEBA retroactive from November 1st, 2024, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 8:20 p.m. by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

Secretary, Board of Trustees (LRFPD)