



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT

June 19th, 2024

HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS

Trustee Chris Kennedy called the June 19th, 2024, Meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Julia Hamilton – present; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Battalion Chief Eric Levernier, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, members of the LRFD, Riverwoods Mayor Kris Ford, Riverwoods legal counsel Bruce Huvad. Quorum present.

A motion was made by Trustee Kennedy to open the 2024-25 budget hearing seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes Motion carried.

No comments were made in regard to the 2024-25 budget hearing.

A motion was made by Trustee Kennedy to close the 2024-25 budget hearing seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–absent: Trustee Meister-yes Motion carried.

Public comment – No comments or questions.

MINUTES: A motion was made by Trustee Kennedy to approve the May 15th, 2024, regular and closed meeting minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the June 2024 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$372,365.55 seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Flaherty updated the Board in regard to several legislative bills. Attorney Flaherty discussed SB2879 (*competitive bidding process up to \$50k*), HB 4359 (*Provides that specified accumulation of funds by a board of trustees of a fire protection district may occur in the district's corporate fund or other district fund. Provides that the board of trustees of a fire protection district may accumulate funds for the purposes of emergency medical services, technical rescue, and other services performed by the fire district and for the purposes of providing employees other post-employment benefits*). Attorney Flaherty introduced new law intern Kelly Mellan.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger thanked former Trustee Anthony Hanes (not in attendance) for his years of dedicated service to the District, our members, and our pension Board.
2. Three (3) LRFD Candidates (Knoll, Jacks, Garcia) graduated from the Northwest Community Hospital Paramedic program.
 - a. Candidate Knoll will be starting the NIPSTA Fire Academy on July 8th.
3. The Chief Staff and several LRFD members met with Representative Dan Didech to discuss state funds that were appropriated for Fire District infrastructure needed repairs.
4. The Chief Staff and several LRFD members met with Congressman Brad Schneider to discuss future funding opportunities for our station relocation project.
5. The Board of Commissioners has initiated the testing process for new candidates. The deadline for the application is June 30th. The oral interviews are scheduled for the third week of July with the final eligibility list to be completed mid-August.

NEW BUSINESS:

1. Candidate Jacob Szymanek was administered his oath of office.
2. A motion was made by Trustee Kennedy to approve Ordinance 24-25-01 (Budget Appropriations) as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
3. A motion was made by Trustee Kennedy to approve Resolution 24-25-01 (Surplus Equipment) as presented, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
4. A motion was made by Trustee Meister to approve the restructure of the Board of Trustees as follows:
 - a. Trustee Chris Kennedy = President
 - b. Trustee Wendy Meister = Secretary
 - c. Trustee Julia Hamilton = Treasurerseconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
5. A motion was made by Trustee Kennedy to approve the EMS hardship request as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
6. A motion was made by Trustee Hamilton to approve the supporting insurance coverage (interns/volunteers) as presented, seconded by Trustee Meister. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at 2:33 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (2), and (5) by Trustee Meister, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

Closed session was entered at 2:35 p.m.

Present at the closed session was Attorney Shawn Flaherty, Trustee Kennedy, Trustee Hamilton, and Trustee Meister, Chief Tom Krueger, Battalion Chief Eric Levernier, Legal intern Kelly Mellan, Riverwoods Mayor Kris Ford, Riverwoods legal counsel Bruce Huvard

Riverwoods Mayor Kris Ford, Riverwoods legal counsel Bruce Huvard exited closed session at: 2:51 p.m.

Trustee Hamilton exited closed session at 3:10 p.m. Trustee Hamilton entered closed session at 3:15 p.m.

Trustee Meister exited closed session at 3:12 p.m. Trustee Meister entered closed session at 3:17 p.m.

At 3:34 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hamilton to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister-yes Motion carried.

The open meeting was opened to the public at 3:36 p.m.

ACTION FROM CLOSED SESSION:

1. A motion was made by Trustee Kennedy to approve the IGA (Riverwoods) purchase as presented seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

2. A motion was made by Trustee Kennedy to approve to notify the seller of the 909 Milwaukee property to cancel the purchase contract and authorize District legal counsel to support the decision as deemed necessary , seconded by Trustee Meister. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

3. A motion was made by Trustee Kennedy to approve the appointment of Deputy Chief Eric Levernier starting July 1st, 2024, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

4. A motion was made by Trustee Kennedy to approve the appointment of Fire Marshal Brandon Rhoades starting July 1st, 2024, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

5. A motion was made by Trustee Kennedy to approve the promotions of Battalion Chief Tyler Reynolds, Lieutenant Mike Vitale, and Lieutenant Matt Bacarella starting July 1st, seconded by Trustee Hamilton. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister-yes. Motion carried.

6. A motion was made by Trustee Kennedy to approve the temporary appointment of Lieutenant

position to Alex Nunez starting July 1st and as outlined in applicable state statutes,
seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes; Trustee Meister–yes.

Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3: 49 p.m. by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – present; Trustee Hamilton – yes; Trustee Meister-absent

Motion

carried.

Secretary, Board of Trustees (LRFPD)