



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT

May 22nd, 2024

HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLINOIS

Trustee Chris Kennedy called the May 22nd, 2024, Meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy—present;
Trustee Anthony Hanes – present; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, members of the LRFD and their families. Quorum present.

Public comment – No comments or questions.

MINUTES: A motion was made by Trustee Kennedy to approve the April 23rd, 2024, regular and closed meeting minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows: Trustee Kennedy—yes; Trustee Hanes—yes; Trustee Meister—yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the May 2024 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister—yes Motion carried. James Howard reviewed with the Board the final 2024-2025 budget and distribution plan. A motion was made by Trustee Hanes to approve the final 2024-25 distribution plan as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister—yes Motion carried. Minutes shall reflect a correction on agenda item “c. Approval of 2023-2024 Distribution Plan” shall read “c. Approval of 2024-2025 Distribution Plan”.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$401,523.60 seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister—yes Motion carried.

ATTORNEY REPORT: Attorney Flaherty updated the Board in regard to several legislative bills. Attorney Flaherty discussed SB2879 (*competitive bidding process up to \$30k*), HB 4144 (*public water supply disruption*), HB 4359 (*Provides that specified accumulation of funds by a board of trustees of a fire protection district may occur in the district's corporate fund or other district fund. Provides that the board of trustees of a fire protection district may accumulate funds for the purposes of emergency medical services, technical rescue, and other services performed by the fire district and for the purposes of providing employees other post-employment benefits*) and HB 0151 (*creates the state employee maternity, paternity, and adoption leave act*).

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger advised the Board the promotional process is complete. A new promotional list has been established and will go in effect on May 31st, 2024.
2. Lt Jason Stockton's pension hearing is tentatively scheduled for mid/late July.
3. Lt Paul Schebel has initiated his pension process.
4. All of our candidates are doing very well and assimilating to our District's operations and core values.
5. The Board of Commissioners will be starting the process of establishing a new firefighter eligibility list in June with the expectation of hiring 4-6 new firefighters.

NEW BUSINESS:

1. Several LRFD members were presented and awarded unit and individual commendations for their heroic actions during a structure fire that resulted in the saving of the lives of two (2) civilians.
2. Lt Paul Schebel and Lt Craig Gilsinger were acknowledged and presented their Chief Fire Officer certification.
3. A motion was made by Trustee Hanes to approve the EMS hardship request as presented seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes. Motion carried.
4. A motion was made by Trustee Kennedy to approve Ordinance 23-24-01 (Pension Contributions) as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes. Motion carried.
5. A motion was made by Trustee Kennedy to approve the GASB 74/75 actuarial valuation service agreement as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister–yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at 2:45 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (1), (2), and (5) by Trustee Hanes, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

Closed session was entered at 2:47 p.m.

Present at the closed session was Attorney Shawn Flaherty, Trustee Kennedy, Trustee Hanes, and Trustee Meister, Chief Tom Krueger, Deputy Chief Brown, Fire Marshal Eric Norlin

Fire Marshal exited closed session at: 2:57 p.m.

At 3:21 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

The open meeting was opened to the public at 3:23 p.m.

ACTION FROM CLOSED SESSION:

1. A motion was made by Trustee Hanes to approve Deputy Chief Scott Knesley's retirement agreement as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy-yes; Trustee Hanes-yes; Trustee Meister-yes. Motion carried.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3: 25 p.m. by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – present; Trustee Hanes – yes; Trustee Meister-absent Motion carried.

Secretary, Board of Trustees (LRFPD)