



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

October 16th, 2024

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Kennedy called the October 16th, 2024, Meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy—present; Trustee Julia Hamilton – present; Trustee Wendy Meister-present. Quorum present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Kelli Melin, members, and family members of the LRFD, Jason Stockton (retired LRFD), Attorney Scott Moran, GEMT Representative

Public comment – None

MINUTES: A motion was made by Trustee Kennedy to approve September 18th, 2024, regular and closed meeting minutes as written, seconded by Trustee Hamilton. A roll call vote was taken as follows: Trustee Kennedy—yes; Trustee Hamilton—yes; Trustee Meister—yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting reviewed the October 2024 Treasurer’s report with the Board. A motion was made by Trustee Meister to accept the Treasurer’s report as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$1,349,560.95 seconded by Trustee Meister. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister—yes Motion carried.

The minutes reflect that James Howard-Governmental Accounting reviewed and discussed with the Board of Trustees the 2024-2025 Tax Levy. The tax levy does not exceed 5% as per state statutes.

ATTORNEY REPORT: Attorney Shawn Flaherty Attorney stated that the General Assembly is out of session. When the veto session returns in November, he will update the Board.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger updated the Board on the positive progression of our current Candidates.
2. Chief Krueger discussed with Board and EMS incident that result in positive outcome and saving the life of a citizen due the exemplary efforts of our LRFD firefighter paramedics, Lincolnshire Police Officers, and RED Center Dispatch Operators.
3. Chief Krueger updated the Board of the recent Fire Station Design Conference that was attended by the Chief, Deputy Chiefs, several LRFD members, and Keith Halfman.
4. There was an LRFD / Vernon FPD retiree breakfast held on October 4th at Station 53.
5. Four (4) new Candidates started on October 1st. Two (2) Candidates started the fire academy on October 7th.
6. Lt Jason Stockton's walkout ceremony will be held on October 25th at 1100 at Station 53.
7. The Apparatus and Fleet Committee will be conducting the final inspection of our new Heavy Rescue Squad in Appleton, Wisconsin on October 17th and 18th.

NEW BUSINESS:

1. Candidates Chelsea Curnutt and Ethan Freedman were given their Oath of Office.
2. GEMT Representative discussed with the Board amending our current ambulance fee schedule ordinance to reflect current GEMT rates as prepared by James Howard. The Fire Chief will work with legal counsel, GEMT Representative and James Howard to revise current ordinance and present it to the Board at the November meeting.
3. A motion was made by Trustee Kennedy to approve the revised Board of Trustee's meeting schedule for the remainder of 2024-2025 as presented, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
4. A motion was made by Trustee Kennedy to approve Resolution 24-25-04 (surplus equipment) as presented by Chief Krueger, seconded by Trustee Hamilton.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
5. A motion was made by Trustee Kennedy to approve Resolution 24-25-05 (Riverwoods IGA) as presented by Chief Krueger, seconded by Trustee Hamilton.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
6. A motion was made by Trustee Hamilton to approve a new Fire Chief vehicle purchase (budgeted item) as presented by Chief Krueger, seconded by Trustee Meister.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.
7. A motion was made by Trustee Hamilton to approve request to the Board of Fire Commissioners to provide the name from the Lieutenant promotional list to fill a vacancy as presented by Chief Krueger, seconded by Trustee Meister.
A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.

8. A motion was made by Trustee Meister to approve the EMS hardship request as presented by Chief Krueger, seconded by Trustee Kennedy.

A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.

9. A motion was made by Trustee Kennedy to approve Resolution 24-25-04 (surplus equipment) as presented by Chief Krueger, seconded by Trustee Hamilton.

A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hamilton–yes: Trustee Meister–yes. Motion carried.

10. Attorney Scott Moran presented his findings for the request of PSEBA benefits for his client retired LRFD member Jason Stockton. No action was taken.

CLOSED SESSION: A motion was made to enter into closed session at 3:08 p.m. for the purpose of discussing matters concerning 5ILCS 120/2 (c) (5), (11) by Trustee Meister, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister–yes Motion carried.

Closed session was entered at 3:09 p.m.

Present at the closed session were Attorney Keli Melin, Trustee Kennedy, Trustee Meister, Trustee Hamilton, Chief Tom Krueger, Deputy Chief Eric Levernier, Deputy Chief Mike Brown, Keith Halfman (Project Manager/IT), Attorney Scott Moran, Jason Stockton (retired LRFD member).

At 3:50 p.m., a motion was made by Trustee Kennedy, seconded by Trustee Hamilton to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister–yes Motion carried.

The meeting was opened to the public at 3:51 p.m.

ACTION FROM CLOSED SESSION:

1. No action was taken from the closed session.
2. Attorney Flaherty advised Attorney Scott Moran and Jason Stockton that the Board will need more time and information as related to their case and no decision will be made at this time.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3:53 p.m. by Trustee Kennedy, seconded by Trustee Hamilton. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hamilton – yes; Trustee Meister–yes Motion carried.

Secretary, Board of Trustees (LRFPD)