



**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

November 28th, 2023

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLINOIS**

Trustee Chris Kennedy called the November 28th, 2023, the Special Meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy—present;
Trustee Anthony Hanes – present; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Deputy Chief Scott Knesley, Deputy Chief Mike Brown, Brad O’Sullivan - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, and Attorney Shawn Flaherty. Quorum present.

Public comment – No comments or questions. No public audience in attendance.

MINUTES: A motion was made by Trustee Kennedy to approve the October 18th, 2023, meeting regular and closed meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy—yes; Trustee Hanes—yes; Trustee Meister-yes Motion carried.

TREASURER’S REPORT: Brad O’Sullivan-Governmental Accounting reviewed the November 2023 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$450,772.77 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Flaherty advised the Board that the Illinois legislature veto session did not significantly affect Fire Protection Districts. Attorney Flaherty also advised the Board of the in regard to the recent pension consolidation case with a Illinois State Supreme Court ruling within the next 30-60 days.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger updated the Board on the current status of firefighter injuries and effects on staffing.
2. Deputy Chief Knesley updated the Board on the current new firefighter candidate hiring process.
3. Chief Krueger advised the Board that the 2024 promotional examination and process (Lieutenant/Battalion Chief) will begin January 2024 and be completed by May 31st, 2024.
4. Chief Krueger commended all of our shift personnel in dealing with staffing shortages, many overtime shifts, etc. The shifts have been patient and understanding while covering all of the overtime shifts.

NEW BUSINESS:

1. A motion was made by Trustee Kennedy to approve Ordinance 23-24-03 Tax Levy, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes . Motion carried.
2. A motion was made by Trustee Kennedy to approve Surplus Resolution 23-24-04, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes . Motion carried.
3. A motion was made by Trustee Kennedy to approve the Deputy Chief rank to carry over up to forty (40) hours of paid time off to next calendar if applicable as presented by Chief Krueger, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5ILCS 120/2 (c) (5), Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) and employment, compensation, discipline, performance or dismissal of specific employees of the District (5ILCS 120/2 (c) (1) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Closed session was entered at 9:38 a.m.

Present at the closed session was Chief Tom Krueger; Deputy Chief Scott Knesley, Deputy Chief Mike Brown, Attorney Shawn Flaherty, Attorney Adam Hudoba (via ZOOM) Trustee Kennedy, Trustee Hanes, and Trustee Meister.

At 10:24 a.m., a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Open meeting was opened to the public at 10:25 a.m.

ACTION FROM CLOSED SESSION:

1. During the open meeting, a motion was made by Trustee Kennedy to proceed with the land purchase proposal submittal to seller as revised, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes . Motion carried.

ADMINSTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 10:26 a.m. by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – present; Trustee Hanes – yes; Trustee Meister-absent Motion carried.